

TO: LSC Registrars

Below is an update on the criminal background check (cbc) procedures and how it affects coaches & officials who have a background check that expires between 9/30 and 12/31:

Thursday 9/30 (mid-day Colorado time):

All background checks in SWIMS (coach or official) that expire on 9/30, 10/31 or 11/30 will be changed automatically to 12/31. (SWIMS will not go down while the change takes place.) This date change will allow LSCs to continue to print coach cards for those coaches who are not required to update their cbc until the new system is in place. You will not be receiving a SWIMS message for each change; a new membership card will not be generated automatically. We will maintain a list of the original expiration dates in the event that we need them at a later date for some reason.

Programming to start immediately (implementation date 10/20 or earlier if possible):

1. 2011 non-athlete cards will print with the word "Temporary" in large letters across the bottom.
2. 2011 coach cards will print with the word "Temporary" in large letters across the bottom unless the coach has a safety cert that expires prior to 12/31. If a safety cert expires before 12/31, that expiration date will print on the bottom of the card as usual. If all safety certs are current thru 12/31/10, then the word "Temporary" will print on the card instead of a "valid thru" date.
3. 2011 coach cards will not print "Background screen valid through xxx" on the card. This line will be hidden for now.
4. There will probably be a different color 2011 coach and non-athlete card once the new cbc is required. We did this four years ago with the background check roll-out and it worked well.

**New coaches** still have to pass the TClogiQ background check. If you have a **coach whose check expired prior to 9/3/10** and they want to renew their coach membership now, they will have to pass the TClogiQ background check now. There is still a link on our website under Member Resources/Coaches/Becoming A Coach.

Once the new background check is available, all non-athlete members will be required to pass it regardless of when their TClogiQ check expires. We don't know whether there will be a roll-out by Zone or a specific period during which all members will have to get their cbc done.

Please be aware that 20 companies have submitted bids to be our vendor for the background checks. All of the bids are being reviewed by outside legal counsel; we haven't seen any of them yet. They have to be narrowed down to 3-4, interviewed, hired after negotiations, then we can start talking to their programmers about how to get the data from their databases into our database queue, test it from both ends and then roll it out for implementation. So questions about the cost, the process itself, and the effective date cannot be answered at this time. Once the vendor has been hired, I will have a lot more answers for you. I will get the information out to you as quickly as possible.

Changes included in the New Criminal Background Check

There are a couple changes you will need to be aware of when you renew under the new program. All coaches are required to update their background check under the new program, by January 1, 2011.

With the new vendor, you will NOT need to reapply every two years. Rather, your background check will be constantly updated to reflect any changes to your criminal background, thereby avoiding any gap in information. You will pay a nominal fee each year to maintain this record, but this fee will be significantly less than the current \$21 charge.

Please be aware that your first check under the new program will be more extensive, including a county court search of all counties in which you have lived in the past seven years. This is a one-time check, and will not need to be updated annually. However, the first check under the new program will result in a higher one-time fee than the current bi-annual charge.

USA Swimming will post information on its website, as soon as the new program is available. LSCs will also be notified.

In the meantime, if you have questions, or wish to familiarize yourself with the new legislation surrounding Athlete Protection, we encourage you to visit our dedicated Athlete Protection section at [www.usaswimming.org/protect](http://www.usaswimming.org/protect).